



Move out Instructions/Cleaning Guide

PLEASE NOTE: The security deposit is not considered as last months rent. All rent due must be paid in full until move out. In addition, last month rent is not pro-rated unless it is a military transfer.

The following list is to be used as a guide for cleaning your rental property when you vacate. As each property is different, there are items that might apply but are omitted from this list, or items on this list that do not apply to your rental property. We would like to point out that you are not charged for “ordinary wear and tear”. It is our desire to refund your deposit. If you, as the resident, will follow this cleaning outline, we will be able to do so, provided all terms and conditions of your lease agreement have been met.

LIVING ROOM(S) and BEDROOM(S):

- Remove all nails, tacks, anchors and window covering hangers that you have installed. Properly patch all holes.
- Clean baseboards and corners being careful to remove all dust, dirt, and cobwebs.
- Clean vinyl & tile floors and/or vacuum carpet.
- Clean light fixtures coverings, around light switches and door/door knobs to remove dirt & dust.
- Clean fireplace.
- Clean ceiling fans.
- Replace light bulbs as needed.
- A/C Filter (replace)
- Clean window sills

KITCHEN:

- Clean oven, oven walls and grills, broiler pan, and storage space, replace drip pans if needed.
- Clean vent hood (run filter through dishwasher), replace light bulb if needed.
- Wipe Kitchen cabinets and clean inside, outside, and on top.
- Clean refrigerator including under crisper, walls, containers, and defrost, remove all water. Clean behind, top, and underneath.
- Clean sink and countertop.
- Kitchen floor should be swept/mopped.
- Clean light fixture coverings.
- Replace light bulbs as needed.
- Remove all cleaning solution residue.
- Clean window seals.
- Clean doors, baseboards, door knobs, light switches & wipe down walls to remove excess dirt/dust.

BATHROOM:

- Clean all light fixtures and switch coverings.
- Clean medicine cabinet and mirrors (mirrors should be free from streaks).
- Floor should be cleaned.
- Thoroughly clean toilet, sink, cabinets, tub/shower. Remove all cleaning solution residue.
- Clean all wall tiles with a mold cleaning solution.
- All soap dishes, handles, racks, spouts and walls should be free of dirt and stains.

- Clean doors, baseboards, light switches, walls and doorknobs.
- Replace light bulb as needed.
- Clean around doorknobs and light switches.
- Clean window sills.

EXTERIOR, GARAGE AND YARD:

- Have yard maintained in the order as prior to move in.
- Sweep out carport, garage and any out buildings leaving only those items which came with the property.
- Place all trash, garbage, and debris where garbage collection instructs for pick-up, or remove from the property.

CARPET CLEANING:

- Vacuum all carpets prior to move out. The carpets will be professionally cleaned by our selected vendors upon your move out and this amount will be deducted from your security deposit; unless you have scheduled yourself and a receipt is provided.

POOL AREA:

- Clean deck area
- Water should be clean/clear

PETS:

- If there were pets at property, a one-time flea spray will be deducted from your security deposit; unless you have scheduled yourself and a receipt is provided.

In order to return possession of the rental property to management, all keys and garage door openers to the rental property must be returned to Resource Realty LLC Property Management.



OFFICE: (352) 554-5855
Rentals@ResourceReal.com



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